

Title I School Parent Involvement Policy Catskill Avenue Elementary 2016-2017

Catskill Avenue Elementary has developed a written Title I parental involvement policy with parental input from Title I parents and members of the ELAC, SSC, and Academic Leadership Councils. **Catskill Avenue Elementary** has distributed the Title I Parent Involvement Policy via school mail, via home Ed-connect phone calls, and has posted it on the school website. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Section I: POLICY INVOLVEMENT

To involve parents in the Title I program at **Catskill Avenue Elementary** the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
Catskill Elementary will inform parents of our annual Title I meeting in a timely manner so parents can be involved in the planning and review of the Title I Programs.
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
Catskill Elementary will invite parents via flyers, connect-ed, and e-mail regarding all meetings.
Catskill Elementary will convene meetings at a convenient time to parents, such as the morning or evening, so that as many parents as possible are able to attend.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.
Catskill Elementary will provide parents of Title I students with opportunities for regular meetings to participate in decisions relating to the education of their children.
- The school provides parents of Title I students with timely information about Title I programs.
Catskill Elementary will conduct annual Title I meetings at the beginning of the year. Catskill Elementary will ensure all Title I information is updated on the school website.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.
The Parent Involvement Policy will be reviewed and revised annually based on parent survey data. This policy will be sent home annually to all parents.

Section II: SHARED RESPONSIBILITIES FOR HIGH ACADEMIC ACHIEVEMENT

Catskill Avenue Elementary distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities
- **Catskill Elementary will involve all stakeholders to update the Catskill Parent Involvement on annually to improve student academic achievement. Each year the policy will be revised as needed to address the following:**
 - **Describe the school's commitment to providing high quality curriculum and instruction in a supportive learning environment.**
 - **Describe the parent's responsibility to provide a home environment conducive to learning for students' on a daily basis.**
 - **Describe the parents' responsibility to instill in students the importance of personal responsibility, a desire for high academic achievement and regular attendance.**
 - **Describe volunteer opportunities for parents that are available year round.**
 - **Address the importance of regular parent, teacher, and student communication throughout the year, including parent conferences at least once a year.**

Section III: BUILDING CAPACITY

Catskill Avenue Elementary engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.

Catskill Elementary will take the following actions to involve parents in the joint development and joint agreement of its Parental Involvement Policy and its school wide plan. Both the District and School Parental Involvement Policies will be distributed to the parents: These materials will be disseminated to parents at regular Title I parent meetings, School Site Council meetings, and parent/teacher conferences. Written and oral input from parents will be solicited through Title I parent meetings, School Site Council meetings, parent/teacher conferences, school newsletters, school web site, e-mail, and via phone.

- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
Catskill Elementary will build the schools' and parents capacity or strong parental involvement in order to ensure effective involvement of parents and to ensure an equal partnership with parents through the following.
 - **Parent training**
 - **Family nights**
 - **Parental access to the parent center, computer lab, and library.**
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and how to work with parents as equal partners.
Catskill Elementary will coordinate and integrate Title I parental involvement programs with other programs via the annual Title I meetings, monthly newsletters, and telephone messages.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
Catskill Elementary will involve parents in planning, review, and improvement of programs.
 - **Catskill Elementary will conduct monthly ELAC and SSC meetings to plan, review, and improve all categorical programs.**
 - **On the request of parents, Catskill Elementary will provide opportunities for regular meetings for parents to formulate suggestions, and to participate, in decisions about the education of their children.**
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.
The school provides support for parental involvement activities requested by Title I parents. Catskill Elementary will, with the assistance of the Los Angeles Unified School District, provide assistance to parents of Title I parents in the following areas:
 - **California Common Core State Standards**
 - **Smarter Balanced Assessments**
 - **LAUSD District Assessments**
 - **Title I requirements**

Section IV: ACCESSIBILITY

- **Catskill Avenue Elementary** provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.
Full opportunities for participation will be provided for all Title I parents with limited English proficiency, disabilities, and parents of migratory students. Information and school reports will be provided to all parents in a language that parents understand.